



SHRM Tech23 Conference & Expo

11th - 12th May | Hyderabad

IMPORTANT INFORMATION

REGISTRATION TERMS & CONDITIONS

Please read these terms and conditions carefully.

- Terms and Conditions are subject to change from time to time without prior notice.
- Pre - registration is mandatory to participate in the event
- Registrations are confirmed upon receipt of payment
- **GST @ 18%** will be charged on the registration fee
- Bank Charges & convenience Charges (if any) will be borne by the participant only

Cancellation and Refund

- Substitutions are permitted and must be received in writing latest by **30th April 2023**
- Last date to avail promo codes for participant is **5th May 2023**; post that existing promo codes will expire, and new codes will not be assigned
- Delegates can cancel their nominations latest by **15th April 2023**; Post that no cancellation and no refund will be given
- Invoices raised after **20th April 2023** are non-cancellable and registration fees will be payable to SHRM India
- Refunds or credit will not be given for unattended events or early departures.
- Non-attendance to the event will be treated as No show and full fee is payable to SHRM
- In case, if event is cancelled or postponed due to any **pandemic/COVID or Govt. Protocol in place, full refund will be provided to the participant, or the refund can be adjusted to avail other SHRM Products/Services at par participants discretion**

Use of Personal Data & Consent for sharing Demographic details

By submitting this registration form to SHRM, you agree that your demographic details (**Name, E-mail address, Work-Phone number, Designation & Organization Name**) will be shared by SHRM as per below details:

- To be used by SHRMI for the Organisation and administration of SHRMI programmes (including profile preparation in connection with the programme, for organizers, speakers, sponsors and other participants, wherever applicable)
- To be used and retained by SHRMI to share the details of upcoming events activities and SHRMI Products and Services by email or telephone
- To be shared by SHRMI (only relevant personal data as necessary) to Sponsors, Partners and Service Providers that we may engage in connection with the programme
- To be used by SHRMI in the development of marketing collaterals for the programme and upcoming events
- To third parties providing services to us or on our behalf who have a need to access your information, e.g., our professional advisors (e.g. third party agencies hired by SHRMI)

- If you are providing someone else's personal data or submitting this Form on behalf of someone else, you hereby declare that you have obtained consent from the named individual(s) in this Form, for the collection, use and disclosure of his/her personal data by you to SHRMI, SHRMI business partners and other third-party service providers.
- SHRM sponsors, advertisers, and third-party content or service providers may have links on our sites and newsletters that take you to other websites. Please note that links to other websites are provided throughout SHRM websites for users' information and convenience. SHRMI hopes that all third parties involved adhere to sound policies regarding the privacy of their users. However, this does not cover third-party data collection practices, and SHRMI does not assume any responsibility for any actions of third parties.

Outstanding Balance

All delegates are advised to arrange full payments prior to the conference to avoid any delays in issuing the conference delegate name badge to enter the conference venue and to attend the sessions. **Your registration will not be confirmed if payment is outstanding on the Conference Day.**

Registrations under Member Category

For registrations under Member Category, SHRM Membership needs to be active as on the date of registration. Please use the same email id as your registered email linked to your active membership. If the membership is not active as on the date of registration, the dues towards membership renewal will have to be paid or the registration will be transferred to the Non-Member category. The outstanding will have to be paid to receive the conference badge and attend the conference.

Registrations under 'Become A Member' Category

All registrations under **BAM Category** will be entitled to **One Year SHRM Global Internet-Only Membership**.

The membership will be processed **21 days from the date of receipt of payment.**

Conference Attendance

For security reasons, all delegates will be issued Email confirmation in advance to attend the conference. Please bring the copy of confirmation mail or msg received to your registered number to issue the name badge.

Conference Materials

The Conference Agenda with session details will be updated on the conference website on regular basis. A delegate kit will be provided at the registration counter on the day of the event.

Registration Desk Closing Hours

Registration desk will close at **12 PM on 12th May 2023**. All delegates are requested to register in advance to avoid last minute rush.

FAQ's-Registrations

Registration

1. How do I register myself?

You can register yourself through the Registration portal at

<https://www.shrmconference.org/tech23/registration>

2. How do I know that my registration is complete?

After completing registration and making payment, you will get a **registration confirmation email to your registered email id**

3. What is the deadline for registration?

12 PM on 12th May 2023

4. Is any special price applicable for Launch?

Yes. Pleaser reach out to – SHRM India through Email - shrmindia@shrm.org; Phone: 1800-103-2198 (Toll Free)

5. I am a member will I get any benefit?

As a member you are entitled to a special price for SHRM Tech23 registrations.

6. My membership has expired. What do I do?

Your membership should be active on the **date of registration**. You have an option to go for “**Become A Member**” category and your Global internet membership will be renewed within 21 days. If you were previously a **Professional member**, please renew your membership via SHRM website and then go for Member category registration.

Note:

SHRM India will verify Conference registrations with Member database on periodic basis. If it is found that any person has opted for Member category although he is not a member or has not renewed his Professional or Global membership, Registration will be transferred to Non-member category and dues, if any will have to be paid on the Conference Day.

Modification/Substitution/Cancellation

1. What if I want my colleague/friend to attend as replacement?

For replacement of delegate names under **individual registration**, written permission from the original registered delegate will be required, along with full contact details of the substitution. For replacement of delegate names under **group registration**, the substitution must be from the same organization. Please send your modification requests at shrmindia@shrm.org

2. How much refund will I get after cancellation of registration?

No refund is permissible in the event of cancellation of registration after **20th April 2023**.

3. What if I am not able to attend the event due to unavoidable reasons? Am I entitled to a refund?

No refund will be made for **No-shows, Unattended Events or Early departure**.

4. In case where invoice is raised to my company after **20th April 2023, and I am not able to attend?**

Invoice raised after **20th April 2023** are payable to SHRM India. Non-attendance to the event in such cases will be treated as No show.

Payment options

1. What is the fee structure for Conference registration?

Please refer to <https://www.shrmconference.org/tech23/registration> or contact 1800-103-2198 (Toll Free) or shrmindia@shrm.org

2. What are the modes of payment?

- Credit card
- Debit card
- Net banking
- NEFT (Bank transfer option only available bulk registrations)
- Click on link and pay by Credit/Debit card

3. Can I make the payment Online directly after registration?

No, fees are payable in advance prior to the Conference Day.

4. What if I want to do online transfer/NEFT?

Please use the below bank account details for making the online payment:

Bank details

Bank Name: Citibank N.A.

Bank Address: FORT, MUMBAI 400001

Swift Code: CITIINBX

Account Name: STRATEGIC HUMAN RESOURCE MANAGEMENT INDIA PRIVATE LIMITED

Account Description: CURRENT ACCOUNT INR

Account Number: 0340841018

NEFT/IFSC Code: CITI0100000

MICR Code: 400037002